

## Custodian

Provides cleaning services that ensure building/property cleanliness, health and safety. Cleaning functions include:

- Dusting, mopping, sanitizing, sweeping, trash removal, vacuuming, waxing, washing and wiping.
- Identifying potential maintenance concerns for repair and related improvements.
- Maintaining cleaning supply inventory
- Ensuring soap, paper towels and toilet tissue are adequately maintained for utilization
- Replacing light bulbs, tubes, switches and ceiling tile
- Moving and rearranging furniture; loads/unloads delivery trucks and delivers packages

The ideal candidate has a high school diploma or general education degree (GED) and prior related experience. Must successfully meet pre-employment requirements that include criminal background investigation, physical examination and TB assessment.

A Custodian will be assigned to all Head Start centers.